

Patrick Osezua

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Education

Queen's University

Bachelor of Science in Chemistry

Sep. 2023 – May 2027

Kingston, ON

Relevant Lab Experience

- Reflux / Recrystallization
- Vacuum Filtration / SPE
- FTIR / ATR Spectroscopy
- ^1H / ^{13}C NMR (COSY, HSQC)
- UV-Vis / Fluorescence Spec.
- WebMO / Gaussian (TDDFT)
- Peptide / Organic Synthesis
- HPLC Analysis
- Polarimetry

Experience

Residence Don

Queen's University

Kingston, ON

Aug 2024 – Present

- Lead emergency response and crisis management during on-call shifts, resolving facility concerns, conduct violations, and student conflicts through mediation while filing incident reports and ensuring adherence to university safety protocols
- Supervise and coordinate student staff during evening and weekend shifts, providing guidance and work instructions to maintain safe and efficient residence operations
- Plan and execute educational programs, social events, and community-building activities tailored to diverse student populations, demonstrating strong event planning and programming skills
- Maintain accurate records in eRezlife facility management system, documenting incidents, resident interactions, and operational issues to support administrative oversight

Front Desk Assistant

Queen's University

Kingston, ON

May 2025 – Aug 2025

- Provided exceptional customer service as first point of contact, greeting visitors, answering inquiries, and directing students and guests to appropriate services
- Coordinated front-office logistics including room bookings, phone and email communication, and documentation management to ensure smooth daily operations
- Managed high-volume periods with efficiency and professionalism, contributing to a welcoming and organized environment for all facility users
- Supported administrative functions through effective use of Microsoft Office Suite for scheduling, record-keeping, and internal communications

Blueprint Program Leader

University of Toronto

Toronto, ON

July 2023

- Planned and executed enrichment events including guest speaker lectures and workshops, coordinating logistics and ensuring seamless delivery for participants
- Collaborated with fellow leaders to organize the Blueprint 2023 Summit Gala, successfully serving 500 guests through effective task delegation and event management
- Supported program operations by directly answering student queries, assisting with content delivery, and maintaining positive participant engagement

Technical Skills & Certifications

Facility & Operations: Equipment setup and maintenance, inventory management, facility patrol and inspection, minor repairs and troubleshooting, shipping and receiving processes

Leadership & Supervision: Staff coordination and task assignment, scheduling and shift management, problem-solving and decision-making, conflict resolution and mediation

Safety & Emergency Response: Crisis management protocols, incident documentation and reporting, emergency response coordination, health and safety compliance

Technical Software: Microsoft Office Suite (Word, Excel, PowerPoint), eRezlife facility management system, facilities reporting tools

Customer Service: Exceptional interpersonal communication, client relations and satisfaction, cultural competency and adaptability

Languages: Fluent in English and French

Certifications: CPR Level C and First Aid Certified, Emergency Response and Crisis Management Training (Queen's University), Valid Class G Driver's License